



THURSDAY, SEPTEMBER 24, 2015, 3:00- 5:00 PM, DISTANCE LEARNING ROOM

MEETING SUMMARY

INTERIM PRESIDENT	Nabil Abu-Ghazaleh (Chair)	√	DIVISIONAL REPS (7)	Adelle Schmitt	√
VICE PRESIDENT ACADEMIC AFFAIRS	Katrina VanderWoude	√		Jennifer Bennett	√
VICE PRESIDENT STUDENT SERVICES	Marsha Gable (Interim)	√		Michael Barendse	
INTERIM VICE PRESIDENT ADMINISTRATIVE SERVICES	Tim Flood	√		Craig Milgrim	√
SR. DEAN OF COLLEGE PLANNING & INSTITUTIONAL EFFECTIVENESS	Chris Hill	√		Liz Barrow	√
DEAN OF CAREER & TECH ED/WORKFORCE DEVELOPMENT	Javiar Ayala	√		Beth Kelley	√
DEAN, COUNSELING & ENROLLMENT SERVICES	Martha Clavelle			TBD	
DEAN OF ARTS, LANGUAGES AND COMMUNICATION			BASIC SKILLS REPRESENTATIVE	Corey Manchester	
DEAN, ENGLISH, SOCIAL/BEHAVIORAL SCIENCES	Agustin Albarran	√	SUPERVISORY REPRESENTATIVES (2)	Genie Montoya	
DEAN, MATH, NATURAL SCIENCES & EXERCISE SCIENCE/WELLNESS	Mike Reese	√		Kurt Brauer	√
DEAN, LEARNING & TECHNOLOGY RESOURCES	Taylor Ruhl (Interim)		CLASSIFIED SENATE DESIGNEE	Rochelle Weiser	√
DEAN OF ALLIED HEALTH & NURSING	Debbie Yaddow	√	CLASSIFIED SENATE REPRESENTATIVE	TBD	
ASSOCIATE DEAN OF NURSING/DIRECTOR OF NURSING	Domenica (Dee) Oliveri		CSEA REP	Will Pines	√
DEAN, ADMISSIONS, RECORDS & ENROLLMENT SERVICES	Aaron Starck	√	ASGC REPRESENTATIVE	TBD	
ASSOCIATE DEAN, ATHLETICS	Jim Spillers	√			
ACCREDITATION LIASON OFFICER	Chris Hill	√	GUESTS:		
DIRECTOR FACILITIES & OPERATIONS	Ken Emmons				
PRESIDENT, ACADEMIC SENATE	Tate Hurvitz (Co-Chair)	√			
AFT REPRESENTATIVES	Jim Mahler				
	Victoria Curran for Judd Curran	√			
CHAIRS & COORDINATORS REP	Evan Wirig		RECORDER:	Patty Sparks	√



Meeting commenced at 3:00 PM.

I. BUDGET

Tim stated there is very little new news regarding the Adopted Budget. The District is meeting with the bargaining units and until we really know the impacts of RAF and SET, we can't provide concrete numbers regarding available funds.

We are near the end of our first quarter and Tim will provide an update as to where we are compared to this time last year. Tim explained RAF and SET calculations to the Council.

III. STRATEGIC HIRES

Financial Aid Advisor - .75 FTE:

This position became vacant due to a resignation. This position is crucial to maintaining the support services offered directly to our neediest students.

Administrative Assistant I - .475: This is a .475 FTE, 10 month contract position. This position will serve in the Academic Senate office. The support provided by this position is critical to Academic Senate President and faculty.

Health Professions Specialist - .06 FTE:

This position is vacant due to existing employee receiving a full time position on campus. This position will provide assistance to the Respiratory Therapy, EKG, and Orthopedic Tech programs and critical to meet accreditation requirements.

DSPS Specialist (Modification):

Marsha Gable reported that this position has been modified from a classified position to a faculty position. Currently DSPS had two retirements, one of which was the coordinator. We have two full-time faculty members out, one on family leave and the other for a family emergency. This proposed position is a faculty position and will help fill the need to meet new testing and educational planning requirements. There is no cost impact.

The Council agreed to move these four positions forward. There was discussion regarding turnover of these critical part-time positions as employees are trained but then move on to full-



time positions elsewhere. Further discussion is needed on how best to move these critical positions to possible full-time by either combining like positions within departments.

Craig Milgrim asked about the status of the faculty emergency hire request for Physics. The committee discussed their understanding of current staffing levels in the Physics department and the need for further follow-up. The Council agreed that the need for follow-up to critical hire submissions need to take place in a timely manner.

Action Taken: Council recommends moving the four positions forward as requested.

IV. IRC UPDATE

Tim Flood provided a handout that outlines ranking scores for activity proposals submitted last year to be funded this year. He stated that there is approximately \$1.1 million dollars needed to fund all of the activity proposals ranked – but mentioned some proposals did not have a \$ amount. He reminded the Council that this Council recommended and agreed to set aside \$200,000 a year to fund activity proposals, however as indicated on the handout, funding from other sources can and may be utilized; they are SSSP, Equity, Bookstore, Basic Skills and Instructional Equipment Funds. Tim stated that the handout did not copy well and he will send an electronic copy to the Council.

There was some discussion as to the timeliness of the funding. It comes late and makes it harder to spend the funding by the end of the fiscal year. The Council discussed the need to streamline processes and/or start the process earlier.

Tim stated that the funding for Instructional Materials is in place and is recommending that those Activity Proposals be funded. The Council agreed to move forward the Activity Proposals that can be funded with Instructional Materials funds.

Action Taken: Tim will contact those departments who submitted Activity Proposals that can be funded with Instructional Materials funds and discuss next steps.

V. INTERNATIONAL STUDENTS

Tim stated that our International Student population is decreasing. It is unfortunate, but without International Students we would truly operate on a very strict budget. Tim provided a PowerPoint presentation wherein he showed that non-resident income has decreased significantly from 2010-11.



Non-resident fees which include out-of-state and international students make up a large portion of our funding but decreased from 7.35% in 2010-11 to 5.03% in 2015-16. International students for the year 2010-11, brought in nearly \$3.5 million but that number has gone down significantly with an estimated income of \$2.6 for this fiscal year.

Tim reminded the Council that the funding we receive from International Students allows us to do creative and innovative projects and maintain our current operating budgets. If the numbers continue to decline our ability to fund projects will severely decline and we would need to cut budgets. How are we going to bring the college forward and develop strong initiatives without the funding from international students. We need to focus on the student experience and bring students here.

Meeting adjourned 5 p.m.

NEXT P&RC MEETING DATE: October 22, 2015, 3 – 5 p.m., Griffin Gate

VISION: CHANGING LIVES THROUGH EDUCATION